

BOROUGH OF DRAVOSBURG

RESIDENTIAL RENTAL LICENSE APPLICATION

(Rental Agreement)

Property Owner's Name: _____

Address: _____

Telephone: Home _____ Cel _____

If property owner resides more than 15 miles from the Borough of Dravosburg, provide & designate a manager who resides within 15 miles.

Name of Manager: _____

Address of Manager: _____

Telephone: _____

Location / Address of Rental Property (Each individual rental unit must be individually and separately identified)

Total Number of units in each multi-unit building: _____ Apartment Number: _____

Total Number of Current Occupants / Tenants in Residential Unit: _____

Name	Social Security #	Place of Employment	Telephone #
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As a prerequisite to entering into a rental agreement or permitting the occupancy of any rental unit, the owner shall apply for and obtain a license for each rental unit. The owner shall maintain and furnish to the Borough the Annual Residential Rental License Application and shall notify the Borough of any changes. Upon request from the Code Enforcement Officer or Borough Official, the owner must furnish the Borough with a copy of the Addendum, lease, and/or Occupancy License. It is the responsibility of the landlord to assure all applicable forms are completed and kept on file for review by the Code Enforcement Officer if requested.

Each license shall have an annual term starting from January 1 through December 31 each year. Each owner/applicant shall pay to the Borough an annual license fee in the amount established by Borough Council. Said fee applies for each rental unit. The License shall indicate the maximum number of occupants in each rental unit. No license shall be issued if the owner has any unpaid or delinquent fines, cost, fees, taxes or Ordinance violations.

Any violation of the Ordinance shall be subject to a fine not to exceed \$600.00 plus cost of prosecution. Each day of the violation shall constitute a separate offense.

1. The Landlord shall be responsible for performing all maintenance and necessary repairs including lawn care, ice and snow removal.
2. The Landlord shall keep and maintain the leased premises in compliance with all applicable codes and Ordinances of the Borough of Dravosburg and all applicable state laws and keep the leased premises in good and safe condition.
3. Tenant agrees that the maximum number of persons permitted within the regulated rental unit at any time shall be _____.
4. Tenant shall not engage in any conduct on the leased premises which is declared illegal under the Pennsylvania Crimes Code or Liquor Code or the Controlled Substance, Drug, Device and Cosmetic Act nor the tenant permit others on the premises to engage in such act.

The owner shall permit inspections of any premise(s) by the Code Enforcement Officer at reasonable times upon reasonable notice.

Date Rental Agreement is made that _____ day of _____, 20_____.

Owners Signature: _____ Date: _____

Managers Signature: _____ Date: _____

OFFICIAL USE ONLY

Computer Logged: Yes _____ No _____ Amount Paid: \$ _____ Check #: _____ Cash: _____

_____ Lot & Block #: _____
Code Enforcement Officer - Signature